

**Bolton Academy**

**Date: January 29, 2025**

**Time: 6:30pm EST**

**Location: Zoom recording at**

<https://www.youtube.com/live/aaS56Wt9arU?si=CZu0QcfidZEmTaRm>

- I. **Call to order:** Meeting called to order by Nikki Knox at 6:45pm
- II. **Roll Call:**

Role	Name	Present or Absent
Principal	Shavaun Mincey	Present
Parent/Guardian	Joanna Caceres-Aponte	Present
Parent/Guardian	Meredith Castelan	Present
Parent/Guardian	Nikki Knox	Present
Instructional Staff	Michael Armstrong	Absent
Instructional Staff	Celine Browne-Roberts	Present
Instructional Staff	Nicole Hinton	Absent
Community Member	Avina Gupta	Present
Community Member	Marie Cruzado Jeanneau	Absent
Swing Seat	Taniya Wilder	Absent

**Quorum Established:** Yes, (5/9)

### III. Action Items

- a. **Approval of Agenda:** Motion made by: [Avina Gupta](#); Seconded by: [Joanna Caceres-Aponte](#)  
**Members Approving:** Shavaun Mincey, Meredith Castelan, Nikki Knox, Celine Browne-Roberts, Avina Gupta  
**Members Opposing:** None  
**Members Abstaining:** None  
**Motion** The motion to approve agenda passes.
- b. **Approval of Previous Minutes:** Motion made by: [Meredith Castelan](#); Seconded by: [Celine Browne-Roberts](#)  
**Members Approving:** Shavaun Mincey, Joanna Caceres-Aponte, Nikki Knox, Avina Gupta  
**Members Opposing:** None  
**Members Abstaining:** None

**Motion** The motion to approve previous meeting minutes passes

- c. **Addition of February Meeting Date:** Motion made by: [Celine Browne-Roberts](#);  
Seconded by: [Meredith Castelan](#)  
**Members Approving:** Shavaun Mincey, Joanna Caceres-Aponte, Nikki Knox, Avina Gupta  
**Members Opposing:** None  
**Members Abstaining:** None  
**Motion** The motion to add an additional budget feedback meeting on February 12 at 7pm passes
  
- d. **Addition of Budget Allocation Review Meeting:** Motion made by: [Avina Gupta](#);  
Seconded by: [Joanna Caceres-Aponte](#)  
**Members Approving:** Shavaun Mincey, Meredith Castelan, Nikki Knox, Celine Browne-Roberts  
**Members Opposing:** None  
**Members Abstaining:** None  
**Motion** The motion to add an additional budget allocation review meeting for Friday, January 31 at 3pm passes

#### IV. Discussion Items

- a. **Discussion Item 1:** Gifted Delivery Model updates
  - i. Shavaun Mincey shared new changes for the Gifted program delivery model are coming from the State. The new delivery model is a Cluster & Resource model, which Bolton currently uses – so there is no impact to Bolton’s program at this time.
  
- b. **Discussion Item 2:** Review Budget Development Process
  - i. Review and update meeting calendar to meet District’s timeline (*draft budget must be completed prior to Staffing Conference and approval meeting cannot be held until after the Staffing Conference*)
    1. We are currently at our first allocation meeting.
    2. Will need a second meeting for feedback. The group identified Wednesday, February 12 at 7pm as an option.
  
- c. **Discussion Item 3:** Budget Allocation Presentation
  - i. Shavaun Mincey provided an overview of the budget development process and reviewed the school’s strategic plan priorities ranking. This begins the work of funding the strategic priorities that we previously agreed upon:

1. Top 3 priorities:
  - a. Increase student performance in math
  - b. Increase student performance in ELA
  - c. Embed a data-driven, multitiered system of support to improve our multilingual learner performance
- ii. Budget represents an investment plan for our school and community. Ms. Mincey's role is to design the budget and provide operational changes. GO Team's role is to focus on big pictures – positions and resources, not people.
- iii. Shavaun Mincey previewed the school allocation tab for FY26, FY25, and the Change in each area.
  1. Student success formula and projections provided by APS
  2. Projected FY26 enrollment of 556 students; increase of 59 students from FY25.
  3. Proposed budget for FY26 general operations is \$9,177,711
    - a. Bolton will receive \$2,167,286 more in FY26
  4. How does the projected APS budget deficit factor into Bolton's budget for FY26? Bolton was not significantly impacted by district budget cuts.
  5. Do you agree with the new weight formulas in this year's budget? Yes. Increasing the weights for elementary school worked for us.
  6. With the change of the presidential administration, has Bolton or APS been impacted from a financial perspective? No, not at this time. Budget was provided on January 15.
  7. The group discussed Bolton's student capacity, which is 694 students.
  8. Part 2 of this meeting will be held on Friday, January 31 @ 3-4pm. During this session, Ms. Mincey will present signature program requests and all allocations.

**V. Information Items**

- a. Principal's Report - none

**VI. Announcements**

- a. GO Team declarations are now open until February 28.
  - i. 2 seats up for election (one parent; one staff)
  - ii. 2 seats will be filled by Principal nomination

**VII. Public Comment** none

- VIII. Adjournment** Motion made by: [Avina Gupta](#); Seconded by: [Celine Browne-Roberts](#)  
**Members Approving:** Shavaun Mincey, Joanna Caceres-Aponte, Meredith Castelan,  
Nikki Knox,  
**Members Opposing:** None  
**Members Abstaining:** None  
**Motion** [Motion to adjourn the GO Team meeting passes](#)

**IX. ADJOURNED AT 7:35pm**

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**Minutes Taken By:** [Meredith Castelan](#)

**Position:** [Secretary](#)

**Date Approved:** [February 12, 2025](#)